

TECHNOLOGY COMMITTEE

Purpose:

To develop a Technology plan and policies that protect the College, provide acceptable use, encourage technology development, promote exceptional ethical behaviors, and are compliant with state and federal laws. The plan should guide the college in its on-going development as an institution known for effective teaching, learning, and administration.

Responsibilities:

1. Computer Use Policy--- Review, revise, and recommend an ethical computer use policy for the four primary College users (faculty, staff, students, and community).
2. Technology Plan--- Develop/review and evaluate a Technology plan based upon the annual action plan and consistent with the College's mission, goals, and resources. Develop, review, and evaluate a long range plan for college wide technology needs. The plan should address licensing responsibility, system and data security, training and education, etc.
3. System Security---Outline system security requirements that define access availability and level for user groups (student, faculty, staff and community).
4. Data Security--- Define data security requirements and draft policies and/or guidelines and procedures for data back-up policies, anti-virus software implementation and use, and SPAM control.
5. Initiate communication among the various components of the College to ensure consistency of hardware and software currently in use as well as technology recommendations for future use.
6. Enhance technology use, education, and awareness of user responsibility by recommending
 - a. Professional development activities to ensure effective and efficient training and support the Professional Development committee with suggested times for offering and presenters.
 - b. Discuss and identify other modes of learning that would assist in meeting this objective.
 - c. Develop and suggest an orientation process for Vernon College technology uses for new employees.

Membership:

Director of Quality Enhancement, Chair
Instructional Design and Technology Coordinator
Director of Institutional Effectiveness
Institutional Support Specialist
Media Specialist
Five faculty
Five professional staff
Three classified staff
RUN Business Solutions Representative